

AGENDA

FOR A REGULAR MEETING ON MONDAY, December 3, 2007
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of November 26, 2007.
- E. Bids Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject County Bid #HWY-1352 – Six-Months (6) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from the bid award date through six-months (6).
- F. New Business:
 - 1. Discussion, Consideration, and/or Action on the Jail Report from Ed Miller.
 - 2. Discussion, Consideration, and/or Action to Approve correction for Bid Summary #SHE-1324 – used 2006 vehicles should have stated bid price \$15,400.00 per vehicle to conform to correct price as stated in the Bid.
 - 3. Discussion, Consideration, and/or Action to Approve the 2008 Schedule of Meetings for the Board of Cleveland County Commissioners.
 - 4. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and HSM Electronic Protection Services for the purpose of maintaining a Video Surveillance System installed in the Treasurer's Office. Cost of the agreement is \$75.00 per month and paid annually for a total of \$900.00. Agreement begins January 1, 2008 thru December 31, 2008
 - 5. Discussion, Consideration, and/or Action to Approve the Regional Snow and Ice Management Memorandum of Understanding to facilitate coordination and collaboration between agencies in the Oklahoma City Area Regional Transportation Study (OCARTS) area in an effort to minimize weather-related disruption to public safety and welfare, business and commerce throughout the region between the dates of October 15 and April 15 each year.

6. Discussion, Consideration, and/or Action to declare the following properties as surplus to the needs of the County and convey such properties to the City of Norman for its lawful use.
 - a. Property description Colonial Estates #3, Prt. Lot 1, Blk. 1, Property Id: NC29-COLO3-1-1-002.
 - b. Property description Woodslawn 3, W 21.8' of Lot 21, Blk. 7, Property Id: NC29-WOWD3-7-21-001.
7. Discussion, Consideration, and/or Action regarding Ankle GPS Tracking Devices for County Prisoners or County Pre-Trial Detainees for determination of possibly bidding or contracting for such devices.
8. Discussion, Consideration, and/or Action regarding the adoption and implementation of a County Policy for a Direct Deposit System mandating all County Employees to participate and be paid through the Direct Deposit Procedures and requiring all County Employees to immediately identify to the County Clerk a financial institution that will serve as a personal depository agent for the Employee; this payment system to become effective January 1, 2008.
9. Discussion, consideration, and/or Action regarding the adoption and implementation of a County policy for payroll and hiring practices for all County employees and newly hired employees effective January 1, 2008:
 - a. Mandating a semimonthly (twice per month) payroll system requiring payroll payments to be made on or about the Fifteenth (15Th) and on or about the last day of the month;
 - b. Restricting the hiring, rehiring, or classification of new County employees, temporary or reclassification of regular full time employees, to be effective only on or about the First (1ST) or Sixteenth (16TH) of the month;
 - c. Mandating newly hired employees shall be classified as temporary employees for a period of sixty (60) days whom are ineligible to accrue, use, or be paid for sick leave or annual leave during any temporary employment period; such temporary employees will be eligible for reclassification as regular full time County employees after sixty (60) days of full time temporary service;
 - d. Restricting health insurance or retirement benefits and prohibiting those benefits to temporary employees until reclassified as regular full time County employees; such benefits cannot be effective date until after sixty (60) days of continuous full time temporary employment;
 - e. Restricting the use of sick or vacation benefits until after six (6) months of continuous full time employment (full time temporary employment is included in time computation). Restricting the accumulation of sick or vacation benefits until classified as a regular full time County employee.

10. Approve the following Blanket Purchase Orders:

a. General Fund

08-2928 – SM2	Hunzicker Brothers, Inc.	\$ 2,500.00
08-2962 – SM2	Hy-Pride Janitorial Supply	2,000.00
08-2963 – SM2	American Elevator Company, Inc.	3,600.00
08-2984 – SL2	Eureka Water Company	150.00
08-2985 – B2B	Ben E. Keith	2,500.00
08-2986 – B2B	U.S. Foodservice, Inc.	2,000.00
08-2987 – B2A	Ellison Feed & Seed, Inc.	200.00
08-2988 – B2A	Capital City Processors, L.L.C.	210.00
08-2989 – B2A	Dimensional Concepts	270.00
08-2990 – B2A	Hy-Pride Janitorial Supply	300.00
08-2992 – B2A	Slaughterville Tire Shop	350.00

b. Highway Fund

08-2932 – T2A	P & K Equipment, Inc.	600.00
08-2965 – T2A	Jones Tire, L.L.C.	500.00
08-2967 – T2A	Hercules Tire Sales, Inc.	2,000.00

c. Health Fund

08-2944 – MD2	McKesson Medical Surgical	15,000.00
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d. Sheriff's Revolving Fund

08-2991 – CFBRE2	Ken's Discount Pharmacy	2,000.00
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11. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0442 – B2A	08-0117 – T2A
08-0456 – B2A	08-0167 – T2A
08-0458 – B2A	08-1102 – T2A
08-0473 – B2A	08-1669 – T2A
08-0499 – B2A	08-1786 – T2A
08-1256 – B2A	08-1978 – T2A
08-1379 – B1C	08-2030 – T2A
08-1579 – B2A	08-2045 – T2A
08-1744 – B2A	08-2084 – T2A
08-1856 – B2B	
08-2021 – B2B	08-1578 – CFBC2
08-2091 – B2B	
	08-0538– CFDCRE(A)2
08-0546 – MD2	

12. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 46,664.06
b. Highway Fund	274,166.95
c. Health Fund	16,920.82
d. Sheriff Commissary Fund	1,961.29
e. Assessor's Revolving Fund	631.10
f. Fair Board Fund	240.78

G. Miscellaneous Discussion.

H. Adjourn.

Date & Time Posted: _____

County Clerk